

**OFFICER DELEGATION SCHEME
RECORD OF OPERATIONAL DECISION**







TO BE UPLOADED TO THE E-MEETINGS MANAGER

Date: 09/01/2019	Ref No: 1685
Type of Operational Decision:	
Executive Decision <input checked="" type="checkbox"/>	Council Decision <input type="checkbox"/>
Status: FOR PUBLICATION	
Title/Subject matter: Change of Blue Badge print/production supplier	
Budget/Strategy/Policy/Compliance – Is the decision:	
(i) within an Approved Budget	X
(ii) not in conflict with Council Policy	X
(iii) not raising new issues of Policy	X
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	NO

Details of Operational Decision Taken [with reasons]:

The current print/production supplier for Blue Badges ends their contract as of 6th February. The new supplier, sourced through Department for Transport's procurement process, is APS. They have requested that each Local Authority signs the attached documents – please see email.

Legal and Corporate Procurement have both had site of these documents and have no issues. So far 108 other LA's have signed up to this agreement. If Bury chooses not to sign up, we would have to source our own print/production supplier.

Decision taken by:	Signature:	Date:
Interim Executive Director – Resources and Regulation		14/1/19
Interim Executive Director - Communities & Wellbeing		16/1/2019.
Head of Workforce – Communities & Wellbeing	NA	—
Members Consulted [see note 1 below]		
Cabinet Member/Chair		24/01/2019
Lead Member	NA	—
Opposition Spokesperson		20/9/2019

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**